## **BLACKFORD COUNTY ELECTION BOARD**

## Addendum to Vote Center Plan for General Election 2018

An addendum to the Blackford County Vote Center Plan is necessary due to construction occurring at the former vote center located at the Blackford County High School Auxiliary Gym;

WHEREAS, the Blackford County Election Board is charged with the planning and security for vote centers in Blackford County;

WHEREAS the Blackford County Election Board has conducted an appropriate facility search and has determined that the Blackford County Fairgrounds has adequate facilities, parking, and required technological equipment and support;

## NOW, THEREFORE BE IT RESOLVED by the Blackford County Election Board that;

Article 1- VOTE CENTER LOCATIONS: The Blackford County Election Board amends that the following Vote Centers will be utilized. The Vote centers in Blackford County will be located at the Blackford County 4-H Building address: 310 East Park Avenue in Hartford City, Indiana 47348 and at the Montpelier Civic Center address: 339 South Main Street in Montpelier, Indiana 47359. The vote centers will be open on Election Day from 6:00 a.m. thru 6:00 p.m. as required by law.

Article 2-ABSENTEE VOTING: Absentee voting will begin as required by state statue, approximately four (4) weeks before the election beginning October 10, 2018. Satellite dates will be October 27, 2018 and November 3, 2018 at the Blackford County Courthouse located at 110 West Washington Street Hartford City, IN, and at the Montpelier Civic Center located at 339 South Main Street in Montpelier, Indiana 47359. Absentee applications will be accepted for mail ballots until October 29, 2018 for travel board until noon on November 5, 2018. This will give every voter the opportunity to exercise their right to vote.

Article 3-VOTE CENTER FLOW CHART: The vote center located at the Blackford County 4.H Building located at 310 East Park Avenue in Hartford City, Indiana. There will be six (6) voting machines and nine (9) believe were. The second vote center in the county is located at Montpelier Civic Center 339 South Main Street Montpelier, Indiana 47359. There will be four (4) voting machines and nine (9) workers at this center.

## Worker Duties:

The Inspector will serve as a greeter and will verify that the voter has his/her government issued photo ID. The inspector will complete any necessary paperwork required by st

Poll workers assigned as clerks at the vote center will utilize the electronic poll pad and check the voter in on Election Day. The poll worker will scan or type the voter's name onto the poll pad data. Once verified, the voter will sign the signature line on the poll pad. The poll worker will document any necessary information into the poll pad as required by statue. The poll worker / clerk will give the voter a poll pad receipt, containing voter assigned precinct and other information.

Poll workers assigned as Judges will escort each voter to an Infinity voting machine. The poll worker/judge will load the appropriate ballot indicated by the poll pad receipt. The poll worker will help complete any necessary paperwork or forms with the inspector required by statue.

Article 4- TECHNOLOGY: The hardware, software and firmware used for poll pad, will be utilizing the KnowINK Poll Pad. The e-poll book application software runs on the Apple iPad tablet. This system is currently certified by the Indiana State Secretary of State's Office. The operating system holds the highest security certification from NIST-FIPS 140-2. The Poll Pad system interfaces with the Quest Voter Registration System as part of the certified system. The KnowINK poll pads will be used in the same manner for verifying voter's information since purchased in 2015.

Article 5- SECURITY PLAN: The security plan for the Infinity voting machines and the KnowINK poll pads is as follows. The Clerk's office/County Election Board shall maintain strict access and control to the room holding the Infinity voting machines, the KnowINK electronic poll books by keyed entry. Said room is located in the Blackford County Court House on the first floor, beside the Election Office, Blackford County Courthouse, 110 West Washington Street, Hartford City, Blackford County, Indiana. The County Election Board shall designate individuals who will be the only ones with access to all voting equipment. Voting Machines and Poll Books will be tagged with individual serial numbers and marked for vote center assignments. Voting equipment and supplies will be securely delivered to the assigned vote centers by the Blackford County Clerk and a Deputy of the opposing party. Infinity voting machines will each have a "O Tally" completed before voting begins. The number of voters on the Infinity voting machines and the number of voters processed via the KnowINK poll pads will be periodically checked throughout Election Day.

Article 6- INCLEMENT WEATHER/ SAFETY / POWER FAILURE PLAN: In the event of a power failure at each or one vote center, the voting machines and poll pads will be switched to battery backup. For obvious reasons, if the safety of voters and or poll workers is ever at risk due to inclement weather or other reasons, the Blackford County Security Plan will go into effect with the instructions from the Blackford County Clerk, Blackford County Election Board, Blackford County EMA, and the Blackford County Sheriff.

WHEREAS, the Blackford County Election Board so approves the Blackford County amended plan for the implementation of vote centers in Blackford County.

BE IT THEREFORE ORDERED BY THE BLACKFORD COUNTY ELECTION BOARD:

The Election Board of Blackford County adopts this order to approve the County Vote Center Plan, which is in this order by reference.

ADOPTED THIS DAY OF June, 2018.

Linda'Bennett

Blackford County Election Board

Ron Dudelston

Blackford County Election Board

Laura Coons

Blackford County Clerk